

Exhibitor Appointed Contractor

Deadline: May 31, 2017

Company: _____ **CBA ID:** _____ **Booth#:** _____*

Contact: _____ **Phone:** _____ **E-Mail:** _____

Who is an Exhibitor-Appointed Contractor?

Any business that your company has independently contracted with to provide services to your booth during setup and dismantle hours at UNITE 2017. Examples include independent service contractors, florists, and photographers.

Exhibitor-appointed contractors do not include your staff, Freeman Decorating, or Freeman subcontractors.

Each of your company's contractors must supply CBA with an insurance certificate providing that the policy:

- a) Will be in effect during the installation and dismantle dates: **June 26-27 & June 30, 2017.**
- b) Covers comprehensive general liability against claims for bodily injury or death and property damage of not less than \$1,000,000 for each occurrence.
- c) Covers active worker's compensation for all permanent employees and temporary labor hired to perform work on this event.

It is the exhibitor's responsibility to direct appointed contractors to provide these items to CBA.

Only registered contractors wearing approved badges will be allowed on the exhibit floor during setup/dismantle.

NOTE: Please do not use this form to pre-register your company personnel.

Complete the following for each of your company's appointed contractors:

Company Name _____ **Phone** _____

Address _____

City _____ **State** _____ **ZIP** _____

Contact Person _____ **Number of Contracted Personnel** _____

Company Name _____ **Phone** _____

Address _____

City _____ **State** _____ **ZIP** _____

Contact Person _____ **Number of Contracted Personnel** _____

Company Name _____ **Phone** _____

Address _____

City _____ **State** _____ **ZIP** _____

Contact Person _____ **Number of Contracted Personnel** _____